

Payroll & Benefits Department
200 North Bernard Street
Spokane, WA 99201-0206

phone (509) 354-7333
fax (509) 354-7325
www.spokaneschools.org



TO: Spokane Public Schools Employees

FROM: Payroll & Benefits Department

SUBJECT: November 2022 Payroll Notification to Employees

STAFF NOTICES

December Reminders

The next pay date will be Thursday, December 29th.

The Administration Building will be closed Friday, December 23rd through Monday, January 2nd, 2023. It will reopen on Tuesday, January 3rd, 2023.

Department of Retirement Systems Service Credit

Certificated and classified staff, working less than half-time, and substitutes may be eligible to purchase retirement service credit for time worked. For additional information, contact the Department of Retirement Systems (DRS) at 1-800-547-6657.